



Bishop Chatard High School

Indianapolis, Indiana

COVID-19 HEALTH AND SAFETY RE-ENTRY PLAN 2020-2021 SCHOOL YEAR

Bishop Chatard High School, a dynamic educational environment for young men and women with different life experiences, is directed to the success of each student, focused on the growth of the whole person, and modeled on the teachings of Jesus Christ and the Catholic Church. Bishop Chatard High School prepares students for a life-long commitment to faith, learning, leadership and service.

“Everything has suddenly changed. What we previously took for granted seems to be uncertain: the way we relate with others at work, how we manage our emotions, study, recreation, prayer, even the possibility of attending Mass.....”

-Pope Francis

*Strong in the Face of Tribulations:
A Sure Support in Time of Trial*



Catholic Schools in the Archdiocese of Indianapolis believe:

- in fostering positive relationships that exemplify the love of God;
- that Catholic school communities are enriched by the unique image and likeness of God that is present in each individual;
- that formation best occurs within faith-filled cultures of learning that are inclusive;
- that parents are the primary educators of each young person and that it is the responsibility of Catholic schools to support the domestic church;
- that Catholic schools are part of the evangelizing mission of the Church, forming disciples through the intentional integration of faith, culture, and life; and
- that “excellence” is defined by and achieved through the growth and holistic development – spiritual, intellectual/academic, social, emotional, and physical – of the individual within the context of community.

2020-2021
Bishop Chatard High School
RE-ENTRY PLAN
(July 20, 2020)

Implementation of this Catholic School Re-Entry Plan is subject to change at the direction of the Archdiocese of Indianapolis in collaboration with the Indiana Department of Health. It is based on the best available information and conditions related to the COVID-19 pandemic at the time of publication. This plan will evolve and be adjusted when information becomes available as the status of the COVID-19 pandemic changes. Bishop Chatard High School will continue to engage with the Office of Catholic Schools and other education partners as part of this important process.

This plan is founded with the safety of students, teachers, and staff as priority. At all times Bishop Chatard High School leadership will make decisions based on the safety of all while continuing to ensure student learning is taking place. The school leadership, while in consultation with the Office of Catholic Schools, has the flexibility to do what is best for the Bishop Chatard High School community insofar as the jurisdictional governmental authorities allow.

Decision Making Input

Our preventative measures are shaped by input from the Office of Catholic Schools, the Bishop Chatard professional medical task force, the Centers for Disease Control, Marion County Public Health Department, the Indiana Department of Education, the Governor’s Office, and our Director of Safety and Wellness, Mr. Vince Lorenzano. Due to the challenge of COVID-19, Bishop Chatard High School considers two key factors when making all safety related decisions:

- 1) the school’s ability to maintain a safe and healthy school environment, and
- 2) the prevalence of COVID-19 in their community.

Bishop Chatard will constantly evaluate these two key factors as schools and communities will most likely fluctuate between the various phases of disease transmission over the coming months.

Bishop Chatard High School will take every precaution possible to protect students and employees. Heightened protocols related to cleaning and sanitization will be in place. Expectations of proper handwashing, physical distancing to the extent possible, and minimal sharing of resources to the extent possible will be enforced.

Timeline for Reopening

June 30, 2020	Initial Reopening Plan Communicated/Emphasis on Athletics and Summer Math Academy
July 6, 2020	Athletics Reopening
July 20, 2020	Full Reopening Plan Communicated
July 20-24, 2020	Summer Math Academy Summer Band Camp
July 23, 2020	Class of 2020 Graduation
August 3, 2020	Teachers Return
August 6, 2020	Freshman Orientation
August 7, 2020	School Begins
August 7-20, 2020	Blue/White Transition Daily Schedule
August 21, 2020	Full Day In-Person Learning All Students

Transition Daily Schedule: August 7-20

The purpose of the Transition Schedule is to orient and train students, faculty and staff on the procedures and protocols necessary to make it as safe as possible to begin full in person learning on August 21st.

The student body has been divided in ½ by last names of the alphabet. **Students with a last name from A-K will attend school in person on a Blue Day and students with a last name from L-Z will attend school in person on a White Day. On the alternate day, students at home will learn virtually and be expected to follow the daily schedules defined below in a synchronous manner.**

When reviewing the daily schedules below, please pay special attention to daily dates, times and class periods.

Friday, August 7 (Blue Group In Person/White Virtual)		Monday, August 10 (White Group In Person/Blue Virtual)	
1	7:50-8:32	1	7:50-8:32
2	8:42-9:24	2	8:42-9:24
3	9:34-10:16	3	9:34-10:16
4	10:26-11:08	4	10:26-11:08
Seminar A	11:18-11:43	Seminar A	11:18-11:43
5th/Lunch	11:53-1:32	5th/Lunch	11:53-1:32
6	1:42-2:24	6	1:42-2:24
7	2:34-3:16	7	2:34-3:16

The following schedule will be in place while rotating Blue and White days the next two weeks:

Tuesday August 11 Blue in Person/White Virtual		Wednesday August 12 White in Person/Blue Virtual		Thursday August 13 Blue in Person/White Virtual		Friday August 14 White in Person/Blue Virtual	
1	7:50-8:40	7	7:50-8:45	5	7:50-8:45	3	7:50-8:40
2	8:50-9:40	1	8:55-9:50	6	8:55-9:50	4	8:50-9:40
3	9:50-10:40	Sem	10:00-11:20	Sem	10:00-11:20	5	9:50-10:40
Sem	10:50-11:30	2/Lunch	11:30-1:06	7/Lunch	11:30-1:06	Sem	10:50-11:30
4/Lunch	11:40-1:16	3	1:16-2:11	1	1:16-2:11	6/Lunch	11:40-1:16
5	1:26-2:16	4	2:21-3:16	2	2:21-3:16	7	1:26-2:16
6	2:26-3:16						

Monday August 17 Blue in Person/White Virtual		Tuesday August 18 White in Person/Blue Virtual		Wednesday August 19 Blue in Person/White Virtual		Thursday August 20 White in Person/Blue Virtual		Friday August 21 All Students at BC In Person	
1	8:50-9:40	6	7:50-8:40	5	7:50-8:40	4	7:50-8:40	3	7:50-8:40
2	9:50-10:40	7	8:50-9:40	6	8:50-9:40	5	8:50-9:40	4	8:50-9:40
Sem	10:50-11:30	1	9:50-10:40	7	9:50-10:40	6	9:50-10:40	5	9:50-10:40
3/Lunch	11:40-1:16	Sem	10:50-11:30	Sem	10:50-11:30	Sem	10:50-11:30	Sem	10:50-11:30
4	1:26-2:16	2/Lunch	11:40-1:16	1/Lunch	11:40-1:16	7/Lunch	11:40-1:16	6/Lunch	11:40-1:16
5	2:26-3:16	3	1:26-2:16	2	1:26-2:16	1	1:26-2:16	7	1:26-2:16
		4	2:26-3:16	3	2:26-3:16	2	2:26-3:16		

First Day of Full In Person Learning:

August 21, 2020 Full In Person Learning Begins for All Students

Basic Preventative Measures

Self-Screening-Students and employees are required to do a daily self-screen before coming to school. Students and employees exhibiting symptoms of COVID-19 (see section titled **Staying Home When Sick**) without being otherwise explained, are prohibited from coming to school, and if they do come to school, they will be sent home immediately.

Face Coverings-The CDC recommends all students and employees wear face coverings as a way to protect everyone in the building. Current guidance indicates that wearing face coverings can decrease community spread by at least 40%. We recognize the challenge of wearing face coverings, especially for long periods of time. During lunch, there will be opportunities to go without a mask. Outside is our safest area – students and teachers do not need face coverings as long as they are appropriately distanced 6 feet apart. Bishop Chatard understands that not all students can comfortably wear a mask. A variety of face coverings, including clear face shields, will be permissible. Any face coverings brought from home must comply with the policy on student dress outlined in the 2020-2021 Student Handbook. Any face covering that is offensive, insensitive, or inappropriate will be confiscated. The student will be given a mask to replace it. Exceptions shall be made for any students with health conditions that make the wearing of a face covering a risk to their health. A doctor’s note should be submitted, for consideration by the Bishop Chatard administration, explaining the reason that your son or daughter cannot wear a face covering.

Social Distancing-Limiting face-to-face contact with others is the best way to reduce the spread of coronavirus disease 2019 (COVID-19). [Social distancing](#), also called “physical distancing,” means keeping space between yourself and other people outside of your home. At Bishop Chatard students and staff will be expected to social distance by at least 6 feet (about 2 arms’ length) from other people. Students and employees may be within 3 feet of others as long as they are wearing a proper face covering.

Handwashing-Handwashing and avoiding touching your face, eyes, nose, or mouth are also important steps a person can take to avoid becoming sick or spreading germs to others. Bishop Chatard students and employees should wash their hands often and if soap and water are not readily available, use a hand sanitizer that contains at least 60 percent alcohol. Handwashing guidance can be found [here](#). Students should hand wash/sanitize at arrival, before and after gym class, before and after eating, and after using the restroom.

Chatard employees and students should either wash their hands or use hand sanitizer at the following times:

- Start of the school day
- Before eating
- After using the restroom
- After blowing nose, coughing, or sneezing
- After using shared equipment

These protocols may evolve as they are implemented, and more information is obtained about COVID-19.

[Cleaning Protocol](#)

Our Director of Safety and Wellness, Mr. Vince Lorenzano has coordinated regular cleaning throughout our building and campus. High traffic areas will be sprayed with a disinfectant every day at 6:00 a.m. Additionally, outdoor benches, rest rooms, and railings will be sprayed with disinfectant every morning at 6:00 a.m. Additional cleaning protocols include:

- Disinfectants will be provided to be used on desks and frequently touched surfaces after each class period.
- Disinfect any shared supplies between uses. Pay particular attention to keyboards and any other materials that students might regularly be required to share due to the nature of the course.
- Students should provide their own separate supplies when possible. These items should be clearly labeled. Markers, pencils, books, etc..should **not** be shared between students. BC will provide students in art classes their own individual sets

of work materials.

- Please do not promote or encourage student sharing of materials.

[Athletics Reopening and Participation Requirements](#)

The Indiana High School Athletic Association (IHSAA) has provided guidance to Indiana schools which includes a three-phased pathway for the return of education-based athletics beginning on July 6. Over the next several weeks, the IHSAA will continue to serve our member schools in providing clarifications and further guidance for the safe return of athletic activities in our state.

- Students must be enrolled as a full-time, in-person student for the entire semester(s) in which the sport is conducted in order to be eligible for athletic participation. A full time virtual learning student will be ineligible to participate in athletics, unless the school wide virtual experience is mandated by Bishop Chatard.
- If Bishop Chatard has partial days or a hybrid schedule, student-athletes would be eligible to attend practice or a contest if their cohort does not have in-person class on that specific day.

For your convenience, Athletic Director Mike Ford has created a [Bishop Chatard Athletics Return to Play Plan](#) which outlines the three-phased pathway of return as well as guidance specific to our programs and campus. Please contact Athletic Director Mike Ford if you have any clarifying questions. He can be reached at mford@bishopchatard.org or 317-251-1451, ext. 2256.

[Waivers](#)

All Bishop Chatard students/families must fill out a **Student Health and Safety Plan** before participation in athletics, extra-curriculars, or the first day of school. Additionally, all students participating in an IHSAA sport must fill out a 2020-2021 **Health History Update Questionnaire**.

[Staying Home When Sick/Required Daily Self-Monitoring](#)

It is essential for the Bishop Chatard community to work together to prevent the introduction and spread of COVID-19 in the school environment and in the community while still providing a quality education program.

Bishop Chatard has the authority to exclude students who have a contagious disease such as COVID-19 or are liable to transmit it after exposure (IC 20-34-3-9). In addition, the local health department has the authority to exclude students from Bishop Chatard and may order students and others to isolate or quarantine (IC 16-41-9-1.6).

Bishop Chatard will make every effort to be proactive in recognizing the symptoms of COVID-19

and responding appropriately. Students and employees should recognize the following COVID-19-related symptoms:

- A fever of 100.4° F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell
- Congestion/runny nose
- Nausea, vomiting
- Diarrhea

Students and employees will be expected and asked to stay home if they exhibit any of the above symptoms.

Medical Inquiries

Federal law typically limits the type of medical inquiries that can be made, but given the nature of the pandemic more leeway has been given to schools in this circumstance to make additional medical inquiries of staff and students than would otherwise be allowed.

- If a parent tells Bishop Chatard that a student is ill, the school may ask the parent whether the student is exhibiting any symptoms of COVID-19.
- If an employee calls in sick or appears ill, Bishop Chatard can inquire as to whether the employee is experiencing any COVID-19 symptoms.
- If a person is obviously ill, Bishop Chatard may make additional inquiries and may exclude the person from school property.

Even without symptoms, if a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, Bishop Chatard may exclude the student or employee from the school building and recommend that they self-quarantine for 14 calendar days.

Exposure Protocol/Test Positive

Students and employees will be excluded from school if they test positive for COVID-19, have been in close contact (close contact is defined as being within 6 feet of a person for more than 15 minutes unmasked) with a person who has tested positive for COVID-19, or potentially after returning from travel in certain places. Please note that a student or employee should quarantine if someone in their home tests positive for COVID.

Return to School After Exclusion-Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC. Currently those guidelines are:

Untested

Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following conditions are met:

- They have not had a fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since your symptoms first appeared.

Tested Positive- Symptomatic

Persons who experienced symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

- The individual no longer has a fever (without the use medicine that reduces fevers); and
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since symptoms first appeared; or
- The individual has received two negative tests at least 24 hours apart.

Tested Positive- Asymptomatic

Persons who have not had symptoms but test positive for COVID-19 may return when they have gone ten calendar days past their test without symptoms and have been preferably released by a healthcare provider.

Quarantine Room

Bishop Chatard has created a dedicated quarantine room for students/staff who might have COVID-19 or other communicable diseases and are waiting for pickup. This room will be disinfected frequently and restricted to authorized staff/students.

Classroom Environment/Protocol

Bishop Chatard student desks will face forward and be social distanced from each other. These practices are in line with the Indiana Department of Education's IN-CLASS document's social distancing guidelines in the document's instructional environment section. In order to contact trace any possible positive cases of COVID-19, seating charts and assigned seats will be mandatory in all classrooms, cafeterias, and on buses traveling to extra-curricular events. The

ability to contact trace positive COVID-19 cases would result in keeping students safe and reducing potential school closures.

Educational Options

As we begin the school year, Bishop Chatard students will continue to receive the mission inspired experience that our families count on from us.

Bishop Chatard will reopen to students on August 6 using a transitional (combined face-to-face/virtual program) for the purpose of thorough orientation to the protocols and procedures required to keep everyone as safe as possible.

Bishop Chatard will also utilize our virtual synchronous learning program for students whose families choose for them to stay home for some period of time during the pandemic rather than participate in face to face learning. This will be especially beneficial to the students who are isolated or quarantined or when a virtual program has been mandated by our jurisdictional government authority.

This virtual program will be significantly different for students and parents than the E-Learning period from the spring. Unlike our asynchronous schedule last spring, students who participate in the virtual school program for 2020-21 will attend a full-day, synchronized day of instruction. Attendance policies outlined in our 2020-2021 Student Handbook still apply.

With the transitional schedule, student-athletes would be eligible to attend practice or a contest if their cohort does not have in-person class on that specific day. Students who are isolated or quarantined may not participate in after-school activities until they are medically cleared to do so. See Athletic Reopening and Participation Requirements section above.

*Families must meet with Mr. Hansen and provide medical documentation to participate in our virtual program.

Field Trips, Retreats, Outside Speakers

All field trips, retreats and outside speakers have been cancelled until further notice. We will allow very limited outside guests to access the building during the school day.

Arrival, Dismissal, and Daily Traffic Patterns

Students may begin arriving at 7:20 a.m. if they are eating breakfast and not earlier unless given permission by a teacher. Those students who would like to purchase a school breakfast may do so and remain in the cafeteria to eat and then go directly to the classroom. Once our doors are open students will report directly to their first period class. In order to remain socially distanced students may not linger or cluster in the hallway. Signage on our floor will communicate directional paths. Additional safety measures include:

- Students will wear masks as they transition to in-between periods.
- Students should be given an assigned seat in every class. This will be important if contact tracing is required.
- Students should take their seats upon entering the room.
- Student desks/tables should be kept apart and not grouped together.
- Students should not gather around a table for teacher demonstrations, etc...
- Students should face forward for instruction and not be encouraged to turn in their seat and have discussions.

Music and Art Classes

Bishop Chatard will continue with Music and Art classes. Additional safety measures in Music and Art classes include:

- Students will reduce the amount of materials, supplies, and personal belongings going to and from school. Students will make every effort to reduce exposure to high-touch, shared resources at school.
- Students will be seated/standing in straight rows, facing the same direction, and socially distanced as room size allows.
- Face shields will be used when singing to allow for proper visualization of the singer while still maintaining coverage. Face masks are required for use whenever students are not directly engaged in singing.
- Students will not share sheet music. The ipad will be used for music display.
- Music stands should not be shared and all stands must be disinfected between each use/class.
- Instruments should not be shared. If sharing is absolutely necessary (e.g. large percussion instruments), proper disinfection will be completed between each use.
- Special programs and celebrations inviting parents into the classroom are suspended until further notice.

Physical Education Classes

Bishop Chatard will continue with PE and Lifetime Fitness classes. Additional safety measures in PE and Lifetime Fitness classes include:

- Use of PE lockers is suspended until further notice.
- BC Physical education uniforms will not be required. Students will not be changing for physical education classes.

- Locker rooms should be minimally used. If the locker room is used for restroom use, washing hands, etc., students should follow proper social distancing in that space.
- Weight room use during the academic day will be in accordance with IHSAA guidelines.
- Students should follow social distancing recommendations during class period as much as possible.
- Curriculum and classroom instruction should be modified and adapted to limit student:student and student:adult contact. Masks should be worn during P.E. class when social distancing is not possible.

[Nurses Office and Quarantine Room Protocol](#)

Bishop Chatard will have a nurse on duty each school day. We will have additional procedures and protocol in place to keep students safe. Students who come to the clinic exhibiting symptoms of COVID-19 will be sent to our quarantine room in the office area. Parents will be called to pick up their child with a recommendation that they contact their health provider. Students may not return to school until they are fever and symptom-free for 72 hours without medication. If the parent reports a positive case of COVID-19, the Marion County Health Department will be contacted. Contact tracing information will be provided to the Marion County Health Department. The nurses office and quarantine room will be sanitized each day.

[Backpacks, Hydration, and Lockers](#)

Because lockers will not be used during the first quarter personal backpacks will be permitted at Bishop Chatard High School. Per the CDC recommendation, shared drinking fountains will not be utilized; however, touchless hydration stations have been installed throughout the school and may be used by students. Students are strongly encouraged to bring their own water each day. Students may carry an individual water bottle, or a pre-purchased water bottle. No other drinks (sports drinks, energy drinks) are permitted.

[Outside Visitors](#)

Bishop Chatard will limit the number of outside visitors into a school. BCHS will restrict vendor access and prohibit unscheduled family visits. Nonessential visitors are not allowed in schools.

[Food Service](#)

Bishop Chatard will still have a breakfast option in the morning. Lunch will be provided in the cafeteria and auxiliary gym to increase social distancing. Additional safety measures in the cafeteria include:

- Social distancing markers will be used in cafeteria and serving lines.
- Assigned seating will be used if contact tracing is needed.
- Deposits will be only accepted via cafeteria drop box.
- Implement Touchless transactions to pay via point of sale.
- All food items will be packaged or wrapped to prevent contamination.
- Menu items will be limited to increase speed of serving line and point of sale.
- Menu items will be posted via student Blueprint to increase speed of selection.

Mass Attendance

Mass will take place on every Thursday during Seminar A. Mass will take place on a rotating basis for each grade. The first Thursday mass the Seniors will be in the gym for Mass. The second Thursday will be Juniors, third Sophomores, fourth Freshmen. While the respective class is in the gym, all other students will be in the Seminar A classrooms watching Mass live-streamed from the gym.

Moments prior to the end of the period before Seminar A, an announcement will be made over the loudspeaker reminding Seniors (for example) to go straight to the gym following the bell. They should not proceed to their Seminar classrooms. When the Seniors arrive, they will sit on the floor in social distanced chairs. Those chairs will be labeled with each student's name alphabetically. Students will be expected to sit in their chair (for attendance and contact-tracing purposes.)

Mass format: Mass will take place as usual (with the exception of Our Father, sign of peace, and communion.) No one will hold hands during the Our Father, there will be no sign of peace, the Blood of Christ will not be distributed, and the communion line will be regulated to maintain social distancing. Teachers with Seminar A's of the class at Mass will also have seats prepared for them to be with their students.

Important Links

[The Centers for Disease Control and Prevention](#)

[The Indiana Department of Health](#)

[Bishop Chatard Coronavirus Update Page](#)

