



Bishop Chatard High School, Indianapolis

Position Profile: Head Athletic Trainer

Reports to: Director of Athletics

The head athletic trainer is a full-time position geared toward advancing the mission of the school by assisting the athletic department with the supervision of safety, health, well-being and treatment of our student-athletes. The head athletic trainer is expected to maintain a commitment to Catholic education & the institutional advancement of the school.

Please submit a resume and letter of interest to Athletic Director Kyle Reh (kreh@bishopchatard.org) by September 17th, 2022.

Position Requirements –

- * Undergraduate Bachelor's degree in kinesiology/movement sciences/athletic training
- * Athletic Training Certification
- * One to three years of athletic training experience on the high school or collegiate levels

The head athletic trainer:

- Assumes responsibility for athletic training needs in athletics. Those duties include:
 - supervising home athletic contests by monitoring injury prevention &/or treatments;
 - manage the Athletic Training Room workflow and supplies needs
 - process online Injury Reports for student-athletes for moderate to more severe injuries;
 - recruit and oversee and direct student athletic trainers;
 - communicate regularly with the coaches to discuss injury follow-up & additionally discuss those needs & concerns with the director of athletics;
- monitor medical supply needs and obtain quotes for needed product or equipment;
- monitors & acts upon any athletic-related athletic training needs or concerns
- occasionally provide supervision at a select number of additional home athletic contests;
- provide athletic training supervision at identified high profile athletic contests, both home & away;
- work with the school's team doctor to ensure proper communication on athletic training items;
- monitor the schools' AED equipment to ensure they are in proper working order;
- be present to participate in the BC Open House in early November;
- assists in monitoring the good working order of the school assets {golf carts & other athletic training assets};
- assist in ensuring the school's athletic facilities are secured at the end of the day;
- provides back-up coverage in the department should other directors be unavailable;
- assumes other designated duties as deemed necessary in the position by the director of athletics.